

PRIVACY POLICY

YOUR PERSONAL INFORMATION:

We understand and respect the desire for privacy for all of our stakeholders. We would like you to know how we collect, handle and use any personal information that we gather from our stakeholders via different channels.

HOW WE COLLECT YOUR PERSONAL DATA:

Personal information held by us may include your company name, name, position, company address(es), professional phone number(s), and professional email address(es).

We only collect your personal information directly from you, such as when you give us information by corresponding with us by email, telephone, through the contact form on our website or other means of communication. If you are providing us personal information about other individuals, you must inform them that you have provided us their personal information and that they can contact us for further information.

You have the right to access, correct or remove your personal information, subject to some exceptions allowed by law. Should you have any enquiries in this regard, please contact us by sending an email to info@suzugia-ai.com

We take precautions to maintain the accuracy and completeness of your personal data and that it remains up-to-date. However, the quality of this depends on the information you provide. We therefore recommend that you inform us if there are any errors in your personal information and that you keep us up-to-date with any changes in your contact details.

HOW WE HANDLE YOUR PERSONAL DATA:

- Any information we collect is not shared with other organisations for commercial purposes.
- We may disclose your personal information to your authorised representatives or your legal advisers when requested by you to do so.
- We may disclose your personal information to our professional advisers, including our accountants, auditors and lawyers
- In case requested by the government or regulatory authorities, we may forward your personal details in order to comply with an order, law or in relation to any misuse of our website. These organisations are bound by confidentiality and privacy obligations in relation to the protection of your personal information.

Within reasonable limits, we will prevent unauthorised disclosures of your personal information by other people, however we are not responsible for any unauthorised disclosures of other breaches of security or for the actions of others howsoever if the information was passed to them with your authority or with the authority of anybody other than us.

HOW WE USE YOUR PERSONAL DATA:

We may use information collected for the following purposes:

- Verify your identity and communicate with you
- Provide the services you contracted with Suzugia

- Administer and manage those services, including billing and debt collection
- Exercise our rights in our agreements
- Promote and market our products and services and notify you about updates to our offerings.

If you do not wish that we contact you to promote and market products and services to you, please email us.

From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice. If our information practices change at some time in the future, we will post the policy changes to our website to notify you of these changes and provide you with the ability to opt-out of these new uses. If you are concerned about how your information is used, you should check back at our website regularly.